

Factory Audit Report

SIMPLIFY130011

Report No.:	SIMPLIFY130011		
Factory contact name(English):	XXXXXXXX	Factory contact name(Chinese):	XXXXXXXX
Audit Date:	13-May-2013	Auditor Name:	Kevin Song

I. COMPANY INFORMATION

Company name in English	XXXXXXXX.
Company name in Chinese	XXXXXXXX
Year of establishment	Established in 2004
Director Name (Chinese and English)	XXXXXXXX
Legal Status (private or government)	Private
If private: Owner name (Chinese and English)	XXXXXXXX
Commercial Manager names (Chinese and English)	XXXXXXXX
Contact person really works in factory or is trader or outsider?	Contact person is trader
Company telephones	XXXXXXXX
Business License photo	Yes , Business License No. is XXXXXXXX
Certificatesphotos: CE; ISO, ANSI, etc	ISO9001:2008
Other Factory locations (if there is morethan one), if yes indicate location and what products are made there. Besides, make clear if is the same Owner of the company.	No other factory

II. FACTORY INFORMATION

Total Area: Square meters of factory land (m2)	About 20000 square meters
Workshops Area: square meters in workshop (m2)	About 4500 square meters
Total workshop	5 workshops
Total buildings	2 building for production, 1 building for warehouse of finished product & raw material
Production lines per workshop	2 production line
Does the factory have quality department control?	Yes (only 1 QC manager and 1 QC available)
Working day per week? (5, 6 or 7)?	6 days per week
Output/day (units)	1200pcs~2000pcs units per day in average
Output/month (units)	About 60,000-70,000pcs units per month in average
N° of Container loading port (if factory has)	No container loading port
Raw Material Warehouse?	Yes (1 raw material warehouse)
Photos of all buildings, productions lines, warehouse, quality control department, etc.	Photo of 2 production building – OK Photo of 2 production line – OK Photo of 1 raw material warehouse – OK Photo of 1 completed products warehouse –OK

III. EMPLOYEES

Total employees	60 persons
Total Commercial employees (staff) and worker employee	15 commercial employees 45 workers employees
Working people under 18?, if yes what age.	No working people under age of 18
Working hours daily per shift	8 hours per shift
Total shift per day	1 shift per day
Workers receive any capacitation (courses) during the year?, If yes, what kind of courses.	No capacitation (courses) during the year
Workers receive meal during their working hours?	No meals provided

IV. COMMERCIAL

Sell in local Market, if yes what provinces.	No
Sell overseas: Main markets (countries)	Yes, sell overseas , such as Middle East, South America
Total RMB in sales 2012	20 million RMB per year
Total usd\$ export sales last 2012	3,500,000 USD sales in last 2012
Total quantity produced last year (units):	1,000,000pcs units

V. NEW PLANS FOR COMPANY

Does the company have intentions to build new factory or expand the same factory (new buildings)? If yes, give a reference.	Yes, intent to increase a 2000m ² building for warehouse of finished products
Does the factory have plans for commercial expansion in new markets? (new provinces in china or new countries)	Yes , have plan to maintain regular customer and develop Africa market

VI. ANY OTHER COMMENTS ABOUT THE FACTORY AUDIT

Did the factory refuse to show any facility or documents during the audit: if yes, What was the reason they gave to you and what facility or document they didn't want to show?	No, factory did not refuse to show any facility or documents during the audit.
Any extra comments about the audit	<ol style="list-style-type: none"> 1. Suggest to have more QC people at production area in factory ; 2. No specific training, mainly veteran workers teach new comer; Suggest to have more training course for workers employees; 3. Suggest to have a inspection room for inspection; 4. Suggest to clear up for workshop termly; 5. Suggest to write the inspection report correctly; 6. Suggest to have a sample room to show the product to client; 7. The factory did not begin designing 3D design, so no images provided; 8. The Electronic parts and components purchased from South of China;

INSPECTOR: KEVIN SONG

PHOTO ATTACHMENT

	
1) Factory gate	2) Factory gate
	
3) Address	4) Warehouse for raw material
	
5) Warehouse for raw material	6) Warehouse for raw material



7) Warehouse for raw material



8) Warehouse for raw material



9) Warehouse for raw material



10) Warehouse for raw material



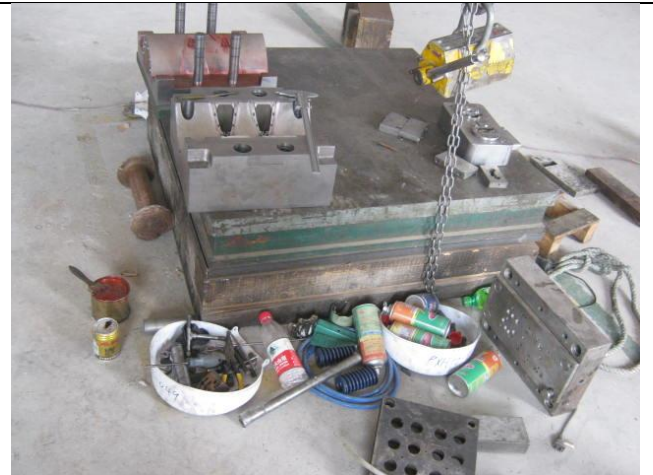
11) Warehouse for raw material



12) Mould workshop



13) Mould workshop



14) Suggestion point 4



15) Suggestion point 4



16) Suggestion point 4



17) Mould workshop



18) Mould workshop



19) Mould workshop



20) Suggestion point 4



21) Mould workshop



22) Factory outside view



23) Factory outside view



24) Plastics forming room



25) Plastics forming room



26) Plastics forming room



27) Plastics forming room



28) Plastics forming room



29) Plastics forming room



30) Plastics forming room



31) Plastics forming room



32) Plastics forming room



33) Plastics forming room



34) Plastics forming room



35) Suggestion points 4



36) Assembly workshop



37) Assembly workshop



38) Assembly workshop



39) Assembly workshop



40) Assembly workshop



41) Assembly workshop



42) Assembly workshop



43) Assembly workshop



44) Assembly workshop



45) Assembly workshop



46) Assembly workshop



47) Assembly workshop



48) Assembly workshop



49) Assembly workshop



50) Office building



51) Office building



52) Quality department



53) Quality department



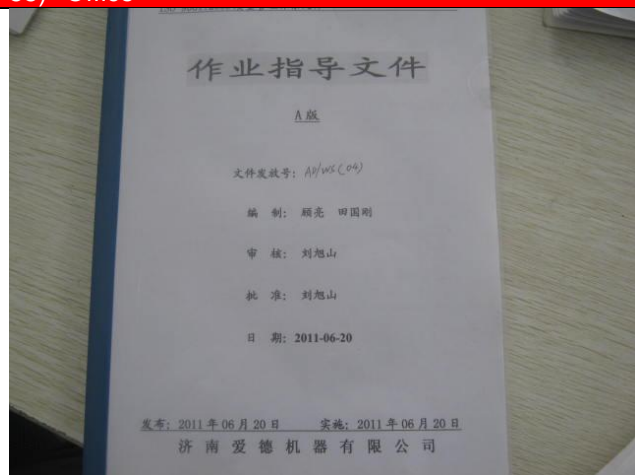
54) Office



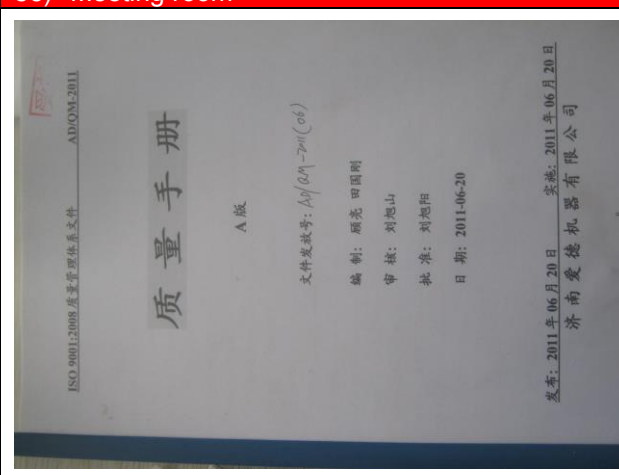
55) Office



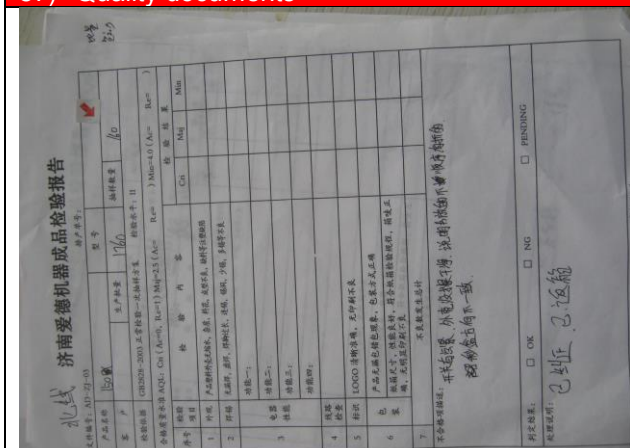
56) Meeting room



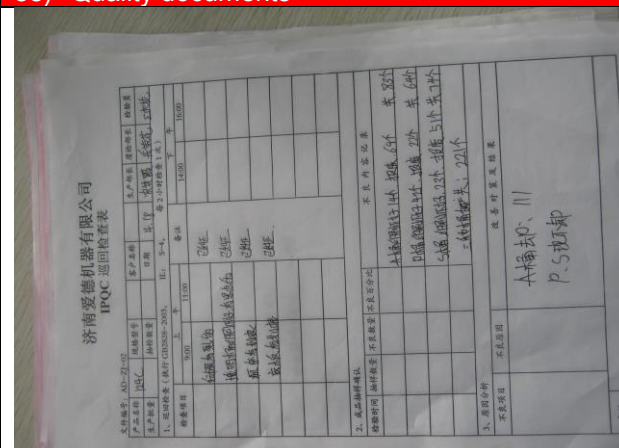
57) Quality documents



58) Quality documents



59) Suggestion points 5



60) Suggestion points 5



61) Similar product check



62) Similar product check



63) Similar product check



64) Similar product check



65) Similar product check



66) Similar product check



67) Similar product check



68) Similar product check



69) Similar product check



70) Similar product check



71) Similar product check



72) Similar product check

	
73) Similar product check	74) Business licenses
75) Certificate of registration	76) Certificate of registration